



Designated Supervisor of Locomotive Engineers (DSLE) Job Description

GENERAL SUMMARY

The Designated Supervisor of Locomotive Engineers (DSLE) reports to Cuyahoga Valley Scenic Railroad's Manager of Train Operations, and is responsible for the training, qualification, management, and administration of the railroad's locomotive engineers in accordance with 49 CFR 240. The DSLE also has cross-functional responsibilities with other CVSR staff as outlined below.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Operate as a Locomotive Engineer on CVSR property when required.
- Share the responsibility of issuing track authorities to trains, on-track equipment, and maintenance of way forces with the Manager of Train Operations.
- Assist Manager of Train Operations and Safety and Facilities Coordinator with 49 CFR 219 drug/alcohol programs.
- Coordinate operating practices and operating personnel requirements with the Manager of Train Operations, the Volunteer Manager, and the Safety and Facilities Coordinator.
- Assist Manager of Train Operations with 49 CFR 217 training programs. Ability to develop, teach, and track compliance and proficiency with training.
- Administrate operating crew certification program including processing and evaluating paperwork necessary for pre-employment drug screening, hearing, and visual exams. Also includes evaluating prior service records for incidents that render a candidate ineligible in accordance with 49 CFR 240.
- Provide training for new operating personnel in accordance with 49 CFR 240/243.
- Assist Manager of Train Operations perform operational tests and administrate the operational testing program in accordance with 49 CFR 218.
- Instruct annual operating rules classes and other periodic training classes as required.



REQUIREMENTS

- 18 years of age or older.
- Must have a 49 CFR 240 Locomotive Engineer certification for at least three (3) years.
- Must be able to successfully pass operating rules and safety test(s).
- Must have valid driver's license with reliable transportation, including background check and drug screening.
- Must be able to be on call, receive calls 24/7 connected via company phone, and report onsite with 30 minutes.
- Work a 40-hour work week, may include nights and weekends, with flexible hours as needed under the compliance of covered service hours.
- Must have high school diploma or GED. Associate or bachelor's degree preferred.
- Must have good organizational skills with time management and project management experience.
- Must have good working knowledge of Microsoft Word and Excel.
- Must have excellent written and verbal communication skills.
- Must be able to manage paper and digital filing systems.
- Must have ability to stand for extended periods of time and physical capabilities to lift 40 lbs.
- Must be able to perform work on uneven surfaces, frequently climb ladders on/off of equipment.
- Will be subject to various weather conditions and exposure to the elements, (hot, cold, rain, snow, and sleet).
- Must be able to work in loud and highly active environment with constant concern for safety of self and others.
- Must follow safety policies and procedures and wear the required personal protective equipment required for the job in a safe manner.